

SHEFFIELD CITY COUNCIL

Admissions Committee

Meeting held 16 September 2015

PRESENT: Councillors Sioned-Mair Richards (Chair), Nasima Akther, Anne Murphy, Chris Peace, Andrew Sangar and Ian Saunders

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1. APOLOGIES FOR ABSENCE

1.1 There were no apologies for absence.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on items 6, 7 and 8 on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

3. DECLARATIONS OF INTEREST

3.1 The Chair (Councillor Sioned-Mair Richards) declared an interest in Case No. BK1 and did not speak or vote on that case.

4. MINUTES OF PREVIOUS MEETINGS

4.1 The minutes of the meetings of the Committee held on 20th May and 17th June, 2015 were approved as correct records.

5. ACTION TAKEN UNDER DELEGATED POWERS

5.1 The Committee noted that, since its last meeting, no decisions had been made by the Executive Director, Children, Young People and Families, in consultation with the Chair of the Committee, under powers delegated to her with regard to home to school transport or school admissions.

6. HOME TO SCHOOL TRANSPORT APPEALS

6.1 Admissions Sub-Committee

6.1.1 RESOLVED: That authority be delegated to the Director of Legal and Governance to arrange meetings of, and appoint Members to, the Admissions Sub-Committee, to consider home to school transport appeals, as and when required.

6.2 Appeal

6.2.1 The Executive Director, Children, Young People and Families, submitted a report and commented upon one case where the parents had appealed against the

administrative decision made by the Executive Director with regard to the refusal to grant a home to school travel bus pass.

6.2.2 The Committee gave consideration to all the supporting information and evidence provided by the pupil's parents and, arising therefrom, it was:-

6.2.3 RESOLVED: That the appeal be not upheld on the grounds that there are no exceptional circumstances demonstrated, and having regard to the Council's Home to School Transport Policy, the school that the pupil is requesting a pass for is not their catchment school/nearest suitable school (Case No. ND1).

7. SCHOOL ADMISSION REQUESTS - PRIMARY SCHOOL PLACES

7.1 The Executive Director, Children, Young People and Families, submitted reports and commented upon two cases where parents had made requests for the Committee to consider changes in the families' circumstances, in connection with their requests for places at their preferred primary schools and, arising therefrom, it was:-

7.2 RESOLVED: That upon consideration of the cases, and with due regard to the additional information now submitted, the Committee considers that there has been a material change in the families' circumstances in both cases and therefore authorises the Executive Director to process new applications in these cases (Case Nos. BK1 and MT1).

8. SCHOOL ADMISSION REQUESTS - SECONDARY SCHOOL PLACES

8.1 The Executive Director, Children, Young People and Families, submitted reports and commented upon five cases where parents had made requests for the Committee to consider changes in the families' circumstances, in connection with their requests for places at their preferred secondary schools and, arising therefrom, it was:-

8.2 RESOLVED: That upon consideration of the cases, and with due regard to the additional information now submitted, the Committee considers that (a) there has been a material change in the families' circumstances in two cases and therefore authorises the Executive Director to process new applications in these cases (Case Nos. 1 and 4); (b) there has not been a material change in the families' circumstances in Case Nos. 2 and 5 and therefore authority be not given for new applications to be processed in these cases; and (c) one case be deferred and the Executive Director be requested to obtain further information from the family (Case No.3).

9. DATE OF NEXT MEETING

9.1 It was noted that the next meeting of the Committee will be held on Wednesday, 21st October, 2015 at 1.00 p.m. in the Town Hall.